

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, APRIL 18, 2024
10:00 AM

1. **Call to Order: 10:02am.**

2. **Roll Call of Directors and Attendees:**

- **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Rebecca Gipson, and Brahma Neyman.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance (DFA)** - Joel Greathouse and Ruben Mora.
 - **Division of Drinking Water (DDW)** - Jesse Dahliwal and Ryan Icenhower.

3. **Public Comments** - None.

4. **Review Minutes of 03/21/2024 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on March 28, 2024.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

The attorney has filed for immediate possession of the Well #8 site property, and is negotiating with the owner's attorney on a price for the property.

The District is negotiating with the owners of the Well #9 property, and is waiting on a meeting. Jeff French did send an updated map that shows the elevations of the 100 and 500 year flood plains.

ii. **Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

Dee Jaspar sent the project memo out last week to the District and the State.

iii. **Sphere of Influence Mapping (Submitted).**

There was no update on this item.

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iv. LAFCo and MSR Work.

Bravish is continuing to work on the MSR. He is including updated information from the FPPUD budget and additional information from Joan Kotnik.

v. Planning Timeline.

There was no update on this item.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The Work Plan was submitted to DFA for review and is still awaiting approval. Carlos Bravo from Self-Help Enterprises expected to have an answer by the next FPPUD Board meeting.

c. Project Budget

i. Review of Planning Budget.

Ruben Mora from DFA introduced himself as the new replacement for Lawrence Sanchez on this project. Director Neyman explained that the project extension request was approved, but the project budget is falling short. Lawrence was seeking additional funding but the District has not heard back. Ruben requested a list of outstanding items, and items that need a status update so he can review the project and provide answers.

ii. Budget Adjustment.

There was no update on this item.

d. Claims.

i. Review Invoices for Claim #41.

There were two invoices from DJA and charges for Director fees and staff recovery. The total claim came to \$21,278.95.

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e. Lake of the Woods Grants and Projects.

The following updates were provided by Pam Jarecki:

3.5-million-dollar grant - Line Replacement & Permanent Generators:

Pressure testing and labs are coming in as we speak, bringing sections of the sub-division online over the next few weeks.

The generator project:

We will not hear anything until the later part of 2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

P&P hopes to have a draft report and preliminary plans any day now. LOW is still working with the Forestry department to get them what they need.

Well #4:

Well #4 is still offline, they are collecting data on the high iron and manganese, latest labs for 04-02-2024 is non-detect (ND) for both.

Blending station:

Nitrates are between 4.1 and 5.6 for the month of March and first week of April with 5.6 being the most recent on 04-02-2024.

Jesse Dhaliwal questions about % of lines being replaced:

Phase #2 10,336 LF and in Phase #3 19,000 LF plus south tank and SCADA. Depending on funding it may turn into more phases, and may have to be prioritized. Jesse recommended looking at funding elsewhere. LOW plans to once pricing and designs are in and they have discussions with DFA about the amount the project may cost.

Jesse would like to review the Phase #3 designs and the line going live procedure for this project, Phase 2.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

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The potholing and mapping is complete.

ii. Engineering and Design.

The preliminary design has been completed to 95% and was included in the project grant application.

iii. Project Application.

The project application still needs the engineering contract, the project number from the Notice of Exemption, the District's three year budget, and the TMF Package.

iv. Review Invoices.

There was one new invoice from DJA for this project. Invoice #24-00243R in the amount of \$3,057.38.

7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

The District is still waiting on approval from the State to abandon Well #7. Curtis Skaggs updated Ruben on that process.

The contractor has been working on site since April 1st. They have installed about 250 meters and there are around 1000 left to do. They anticipate it will take about two more months to finish. There is a subcontractor installing the gateway and antennas today at the Sam Young Tank site. Next week they will install the equipment at the second site.

b. Project Budget (Well Funding).

There was no update on this item.

c. Claims.

i. Review Invoices for Claim #26.

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Oscar Cisneros provided a draft of Claim #26. There was one invoice from RVS for the Neptune add-on, an invoice from DJA, and charges for a special meeting. The total claim came out to \$4,378.55.

d. SHE Revolving Loan Requests.

The District has taken out a loan for about \$32,000.00 to cover the cost of the 1" and 2" meters.

8. Adjournment.

The meeting was adjourned at 10:55am.

The next update meeting will take place on May 16, 2024.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

Seal