

Frazier Park PUD Planning Budget and payment of funds

	Budget	32	33	34	35	36	37	38	39	40	41	Spent to date	Balance
Management, Administration	\$54,591	\$633.34	\$566.66	\$366.66	\$566.66	\$466.66	\$300.00	\$500.00	\$366.66	\$583.32	\$433.34	\$37,765.91	\$16,825.09
Legal:	\$25,553	\$3,597.75	\$520.00	\$130.00	\$2,580.00	\$2,487.50	\$2,720.00		\$3,267.50	\$485.88		\$25,500.97	\$52.03
Staff Cost Recovery:	\$6,348	\$104.00	\$91.00	\$65.00	\$65.00	\$39.00	\$65.00	\$91.00	\$71.50	\$68.00	\$52.00	\$3,874.57	\$2,473.12
Annexation Costs												\$0.00	
Engineering/Admin	\$45,757	\$868.00	\$2,196.82	\$354.00	\$3,797.50	\$4,792.00						\$45,747.13	\$10.14
MSR	\$38,000			\$11,810.00			\$108.50					\$33,766.75	\$4,233.25
Legal	\$19,000							\$4,523.00				\$0.00	\$19,000.00
Test well Plans & Specs:	\$27,012											\$27,012.31	\$0.00
Test well Eng. Admin	\$24,420											\$24,435.00	-\$15.00
Test well drilling:	\$201,386											\$201,385.73	\$0.00
Labor Compliance:	\$1,680											\$1,680.00	\$0.00
Appraisals, Licenses, Access:	\$66,000				\$651.00							\$34,501.16	\$31,498.84
Fish & Wildlife fees:	\$2,000											\$0.00	\$2,000.00
Hydrogeologist & inspection	\$28,889											\$28,889.42	-\$0.42
Water Quality testing:	\$4,530											\$4,530.21	-\$0.21
Hydrogeology Report:	\$6,831											\$6,831.00	\$0.00
												\$0.00	
Engineering Report:	\$96,729	\$3,290.50	\$7,486.50	\$1,519.00	\$2,821.00	\$3,146.50	\$2,170.00	\$868.00	\$4,086.50	\$3,797.50	\$20,142.61	\$97,659.09	-\$930.09
												\$0.00	
Environmental Documents:	\$100,000											\$434.00	\$99,566.00
												\$0.00	
Engineering Design	\$266,166	\$8,894.51	\$10,583.00	\$17,819.64	\$11,224.51	\$1,555.00	\$542.50	\$329.00	\$1,302.00	\$1,193.50	\$651.00	\$54,094.66	\$212,071.34
												\$0.00	
Contingency	\$0											\$0.00	\$0.00
	\$1,014,892	\$17,388.10	\$21,443.98	\$32,064.30	\$21,705.67	\$12,486.66	\$5,906.00	\$6,311.00	\$9,094.16	\$6,128.20	\$21,278.95	\$628,107.91	\$386,784.09

**Frazier Park Public Utility District
P.O. Box 1525 Frazier
Park, CA 93225**

April 25, 2024

ATTN: Eric Manzano, Disbursement Analyst
Disbursement Unit
Division of Financial Assistance
State Water Resources Control Board
P.O. Box 944212
Sacramento, CA 94244-2120

RE: Frazier Park/Lake of the Woods Regional Consolidation Planning
Project Funding Agreement # SWRCB0000000000180201500
Claim # 41 for March 1, 2024 – March 31, 2024

Dear Mr. Manzano,
Claim 41 submittal:

Attached is the electronic copy of the Frazier Park Public Utility District (District) Claim #41 for Planning project costs from March 1, 2024, March 31, 2024.

I can be reached at (661) 245-3734 or Carlos Bravo, Self-Help Enterprises at (559) 802 - 1601, if there are any questions.

Sincerely

Jonnie Allison
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator
Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi District
Dee Jaspar, Dee Jaspar & Associates
Carlos Bravo, Self-Help Enterprises

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project								
(2) Project Number: 1510007-001P								
(3) Agreement Number: SWRCB0000000000D180201500								
							(5) Amount Claiming For Disbursement	
Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split %)	DFA* Grant Amount (please indicate split %)	
(4A) Planning:								
Management, Administration: \$54,000	Project Management & Administration	Frazier Park PUD	03/01/24-03/31/24	See attached	\$433.34	0%	100%	
Legal: \$25,000	Planning Project work	Young Wooldridge	03/01/24-03/31/24			0%	100%	
Staff Cost Recovery: \$6,000	Staff costs	Frazier Park PUD	03/01/24-03/31/24	See attached	\$52.00	0%	100%	
Consolidation Engineering \$45,000	Engineering Admin	Dee Jaspar and Associates				0%	100%	
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates						
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates						
Consolidation MSR \$38,000	MSR Report	Dee Jaspar and Associates				0%	100%	
Consolidation Legal \$19,000								
Planning Subtotal: \$189,249					\$485.34	0%	100%	
(4B) Test Wells/Design:								
Test well Plans & Specs: \$27,012						0%	100%	
Test well Eng. Admin/Asp \$24,420	Test Well Admin	Dee Jaspar & Associates				0%	100%	
Test well Eng. Admin/Asp \$24,420	Test Well Admin	Dee Jaspar & Associates						
Test well drilling: \$201,300	Test Well Drilling	Dee Jaspar & Associates				0%	100%	
Labor Compliance: \$1,680	Labor Compliance	Dee Jaspar & Associates/CS & Associates						
Appraisals, Licenses, Access: \$66,000	Appraisals	Dee Jaspar & Associates				0%	100%	
Fish & Wildlife fees: \$2,000								
Hydrogeologist: \$28,889						0%	100%	
Water Quality testing: \$4,530						0%	100%	
Hydrogeology Report: \$6,831	Hydrogeology Report	Dee Jaspar & Associates				0%	100%	
						0%	100%	
Test Wells/Design Subtotal: \$362,748					\$0.00	0%	100%	
(4C) Engineering Report:								
Engineering Report: \$96,729	Engineering report	Dee Jaspar & Associates	03/01/24-03/31/24	24-00310	\$20,142.61	0%	100%	
Engineering Report: \$96,729						0%	100%	
et Design Report Subtotal: \$96,729					\$20,142.61			
(4D) Environmental Documents:								
Environmental Documents: \$100,000	Mapping for NOE	Dee Jaspar & Associates						
Environmental Documents Subtotal: \$100,000					\$0.00			
(4E) Engineering Design:								
Engineering Design \$266,166	Well Design	Dee Jaspar & Associates	03/01/24-03/31/24	24-00311	\$651.00	0%	100%	
Engineering Design Subtotal: \$266,166					\$651.00	0%	100%	
(4F) Contingency:								
Contingency: \$0								
Contingency Subtotal: \$0					\$0.00			
Total Planning \$1,014,892					\$21,278.95	0%	100%	

Claim 41

Task 1

4A - Project Management & Administration

District Directors Reports, Sign-in Sheets & Meeting Agenda/Minutes

March 2024

Monthly Report - Board of Directors

March 2024

Frazier Park Public Utility District

Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P

Date	Hours	Project Task #	Description	Personnel	Hourly Rate or Meeting Fee	Total
3/21/2024	0.5	Administration	Standing Committee for monthly check-in meeting	Brahma Neyman	\$33.33	\$16.67
3/21/2024	0.5	Administration	Standing Committee for monthly check-in meeting	Lisa Schoenberg	\$33.33	\$16.67
3/28/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Lisa Schoenberg	\$100.00	\$100.00
3/28/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Rebecca Gipson	\$100.00	\$100.00
3/28/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Brahma Neyman	\$100.00	\$100.00
3/28/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Terry Kelling	\$100.00	\$100.00
Total						\$433.34

**Frazier Park PUD
Ad-Hoc Conference
Call/Meeting Date:
March 21, 2024**

Sign-In Sheet

Frazier Park Public Utility District

Date: 3/21/2024

Meeting: State Update Meeting

Time: 10:00 am

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Dr, Frazier Park, CA	tiffanym.fppud@gmail.com
Oscar Cisneros	Telephone	OscarC@selfhelpenterprises.org
Carlos Braco	Telephone	carlos4@selfhelpenterprises.org
Beahna Neyman	4020 Park Dr FP Ca	beahna.fppud@gmail.com
Lisa Schouling	4020 Park Dr FL, CA	lisa.s.fppud@gmail.com
Jonnie Allison	Telephone	

*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
State Update Meeting Standing Committee
Meeting Agenda for Thursday, March 21, 2024, 10:00am

- 1. Call to Order.**
- 2. Roll Call of Directors and Attendees.**
- 3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Review Minutes of 02/15/2024 State Update Standing Committee Meeting.**
- 5. FP/LOW Consolidation Planning Project.**
 - a. Well Sites.**
 - i. Acquisition of Well Site Properties.**
 - ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).**
 - iii. Sphere of Influence Mapping (Submitted).**
 - iv. LAFCo and MSR Work.**
 - v. Planning Timeline.**
 - b. Planning Project - SHE Technical Assistance Funding Status.**
 - i. Stand-By Fee Assessment.**
 - c. Project Budget.**
 - i. Review of Planning Budget.**
 - ii. Budget Adjustment.**
 - d. Claims.**
 - i. Review Invoices for Claim #40.**
 - e. Lake of the Woods Grants and Projects.**

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
State Update Meeting Standing Committee
Meeting Agenda for Thursday, March 21, 2024, 10:00am

- 6. Frazier Park Pipeline Replacement Project.**
 - a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**
 - i. Potholing and Mapping.**
 - ii. Engineering and Design.**
 - iii. Engineering Contract.**
 - iv. Project Application.**
 - v. Review Invoices.**
- 7. Frazier Park Public Utility District Meter Replacement Project and
Emergency Replacement Well and Water Supply Project.**
 - a. Status of Projects (Well and Meters).**
 - b. Project Budget (Well Funding).**
 - c. Claims.**
 - i. Review Invoices for Claim #25.**
 - d. SHE Revolving Loan Requests.**
- 8. Adjournment.**

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
State Update Meeting Standing Committee
Meeting Agenda for Thursday, March 21, 2024, 10:00am

*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at www.frazierparkwater.com, and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, MARCH 21, 2024
10:00 AM

Neyman/Gipson 4/0/0 - Director Garcia Absent
Minutes Approved on March 28, 2024

1. Call to Order: 10:03am.

2. Roll Call of Directors and Attendees:

- **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Tiffany Matte, Brahma Neyman, and Lisa Schoenberg.
- **Lake of the Woods MWC (LOW)** - Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance (DFA)** - Lawrence Sanchez.
 - **Division of Drinking Water (DDW)** - Ryan Icenhower.

3. Public Comments - None.

4. Review Minutes of 02/15/2024 State Update Standing Committee Meeting.

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on February 22, 2024.

5. FP/LOW Consolidation Planning Project.

a. Well Sites.

i. Acquisition of Well Site Properties.

The District is working on acquiring the Well #8 and #9 site properties.

ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).

The District is working with Lawrence Sanchez to secure funding to drill Well #8.

iii. Sphere of Influence Mapping (Submitted).

There was no update on this item.

iv. LAFCo and MSR Work.

Dee Jaspar sent out the final draft of the MSR to LOW and the FPPUD.

**FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, MARCH 21, 2024
10:00 AM**

Neyman/Gipson 4/0/0 - Director Garcia Absent
Minutes Approved on March 28, 2024

The ad hoc committee will do one final review before it is approved by the full Board.

v. Planning Timeline (Extension).

The State sent the contract amendment extending the project until December 2024. The document was signed by the Board President and will be fully executed when it is signed by the State.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The Work Plan was submitted to DFA for review and is still awaiting approval.

c. Project Budget

i. Review of Planning Budget.

ii. Budget Adjustment.

The budget adjustment request has been sent to Lawrence Sanchez. Lawrence sent an email to Dee, asking what amount of work could be done before funding ran out should DFA not increase the planning budget. Any work not funded as part of the planning project would be completed under the construction funding. DJA has been working on the answer and will send it to Lawrence when he can.

d. Claims.

i. Review Invoices for Claim #40.

There were two invoices from DJA, one from Young Wooldridge, and charges for Director fees and staff recovery. The total claim came to \$6,128.20.

f. Lake of the Woods Grants and Projects.

3.5-million-dollar grant - Line Replacement & Permanent Generators:

Pressure testing is happening right now, bringing sections of the sub-division online over the next few weeks. There have been weather delays, but they will not keep the project from finishing on time.

**FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, MARCH 21, 2024
10:00 AM**

Neyman/Gipson 4/0/0 - Director Garcia Absent
Minutes Approved on March 28, 2024

Most of the remaining permanent pavement patch will be done based on weather conditions.

The generator project:

We will not hear anything until the end of 2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

P&P hopes to have a draft report and preliminary plans any day now.

LOW is still working with the Forestry department to get them what they need.

Well #4:

Well #4 is still offline, they are collecting data on the high iron and manganese.

Blending station:

Nitrates are between 4.2 and 6.5 for the month of February. The 6.5 sample was the middle sample of the four samples they took. The three other samples came back at 4.2 to 4.4. With the weather, they expect the nitrate levels to rise. April of last year is when they reached a high point.

Wells have dropped 1.5 to 4 feet from January, but are up overall 15.5 to 28.5 ft, depending on the well, from this time last year.

The Blending station includes wells 1,2 & 7.

Lawrence Sanchez will be doing a walkthrough today.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

The potholing and mapping is complete.

ii. Engineering and Design.

The preliminary design has been completed to 95% and was included in the project grant application.

**FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, MARCH 21, 2024
10:00 AM**

Neyman/Gipson 4/0/0 - Director Garcia Absent
Minutes Approved on March 28, 2024

iii. Engineering Contract.

The amended contract has been approved by the Board, pending one final question for the attorney.

iv. Project Application.

Carlos Bravo has uploaded almost everything for the application, he is still waiting for the District to approve a three year budget.

v. Review Invoices.

There was one new invoice from DJA for this project. Invoice #24-00243 in the amount of \$4,934.00.

7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

Curtis Skaggs reported that they held the kickoff meeting with the contractor, Ferguson Waterworks, and Neptune yesterday. The ¾" meters will be delivered within the next two weeks. Brough Construction wants to begin installing the 1" and 2" meters, after which Neptune will install the antennas and gateways. Once that is complete, the AMI system will be put online and will begin reading the new meters. Ferguson can then set up the software for the FPPUD and incorporate billing for the smart meters.

b. Project Budget (Well Funding).

The State is working on a project amendment, which may take six to nine months. They will not be able to approve moving forward with the well abandonment until that amendment is executed.

c. Claims.

i. Review Invoices for Claim #25.

Oscar Cisneros provided a draft of Claim #25. There was one invoice from DJA in the amount of \$339.00.

**FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, MARCH 21, 2024
10:00 AM**

Neyman/Gipson 4/0/0 - Director Garcia Absent
Minutes Approved on March 28, 2024

d. SHE Revolving Loan Requests.

The revolving loan contract has been extended by six months. The District has taken out a loan for about \$32,000.00 to cover the cost of the 1" and 2" meters.

8. Adjournment.

The meeting was adjourned at 10:30am.

The next update meeting will take place on April 19, 2024.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

Seal

Frazier Park PUD

District Meeting Date:

March 28, 2024

Sign-In Sheet

Frazier Park Public Utility District

Date: 3/28/24

Meeting:

Time: 4:00pm

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive, Frazier Park	tiffanym.fppud@gmail.com
Brahma Neyman	4020 Park Drive FP	brahma.fppud@gmail.com
Lisa Schaubert	4020 Park Drive FP	lisa.s.fppud@gmail.com
Terry Kelling	4020 Park Dr. F.P. 20	terry.k.fppud@gmail.com
Jonnie Allison	4020 Park Dr. FP Ca. 93225	jonniea.fppud@gmail.com
Rebecca Gypson	Teleconference	

*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. *Per government code section 54953.3*

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 841 4033 9489 Meeting Password: 908682
Regular State Planning & Project Meeting Agenda
Thursday, March 28, 2024, 4:00PM
Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225

Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.

- 1. Call to Order.**
 - a. Pledge to the Flag.**
 - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items not listed on Agenda (Limited to five minutes - Thank you!).**
- 4. Standing Committee Reports: Accounts Payable Committee; State Update Meeting Committee.**
- 5. Ad Hoc Committee Reports: Project Committee; Financial Committee; Generator Pad Construction Committee.**

Financial Business:

- 6. Discussion/Vote on Accounts Payable and Financial Information.**
- 7. Discussion/Vote on the District Budget.**

Unfinished Business:

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, March 28, 2024, 4:00PM

8. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199
9. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't. Code §54956.8
Property: 256-070-54 & 256-070-55
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Jeff French, Emilie Wainright
Under Negotiation: Price and Terms of Payment
10. **Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**
 - a. Discussion/Vote/Review of the Project Timeline.
 - b. Discussion/Vote on the Budget Adjustment.
 - c. Discussion/Vote/Update on the Stand-By Fee Assessment and Funding.
 - d. Discussion/Vote on the Project Technical Memo.
 - e. Discussion/Vote on the Acquisition and Development of Well #8 Property.
 - f. Discussion/Vote on the Acquisition and Development of Well #9 Property.
 - g. Discussion/Vote on District Sphere of Influence Map for the Annexation - Submitted/Tabled.
 - h. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.
 - i. Discussion/Vote on the Memorandum of Understanding - Tabled.
 - j. Discussion/Vote on Lake of the Woods Projects and Consolidation.
 - k. Discussion/Vote on Claim #40 and Other Claims and Payouts.
11. **Discussion/Vote/Update on the FPPUD Meter Replacement Project and Emergency Well Supply Project.**
 - a. Discussion/Vote/Update on Well #7.
 - b. Discussion/Vote/Update on the Meter Replacement.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, March 28, 2024, 4:00PM

- c. Discussion/Vote on Claim #25 and Other Claims and Payouts.
- d. Discussion/Vote on the Bridge Loan Requests and Payments.
- 12. Discussion/Vote/Update on Pipeline Replacement Project.
 - a. Discussion/Vote on Potholing and Mapping - Completed.
 - b. Discussion/Vote on Engineering and Design.
 - c. Discussion/Vote on the Engineering Contract.
 - d. Discussion/Vote on the Project Application.
- 13. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.
 - a. Discussion/Vote/Update on the Purchase of the Generators.
 - b. Discussion/Vote/Update on the Final Placement of the Generators.
- 14. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement, and Funding.
- 15. Discussion/Vote on the Mainline Extension Policy.

Brief Recess (Approximately 10 minutes, every one and a half hours).

New Business:

- 16. Discussion/Vote on the District Fixing Roads.
- 17. Discussion/Vote on Selling District Equipment
- 18. Review and Approve Meeting Minutes for 03/21/2024 State Update Meeting.
- 19. Discussion/Vote on Future Agenda Items.
- 20. Adjournment.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA 93225
Regular State Planning & Project Meeting Agenda
Thursday, March 28, 2024, 4:00PM

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FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 896 6186 5645 Meeting Password: 821622
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, MARCH 28, 2024, 4:00PM
Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225
Neyman/Garcia 5/0/0
Minutes Approved on April 11, 2024

1. Call to Order: 4:00pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Kelling, Neyman, and Schoenberg.

Teleconference: Gipson.

Absent: Garcia.

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo and Oscar Cisneros.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- One member of the public.

2. Discussion/Vote/Adjust Agenda if Necessary.

Motion: Move that we table Items #8, #9, and #14.

Kelling/Neyman 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

3. Public Comments - None.

4. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

Directors Kelling and Schoenberg attended the State Update Meeting. Updates will be given under the corresponding agenda items.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
State Planning & Project Meeting
REGULAR MEETING MINUTES FOR THURSDAY, MARCH 28, 2024, 4:00PM
Neyman/Garcia 5/0/0
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5. Ad Hoc Committee Reports:

Project Committee.

This committee met once to discuss acquiring the well property and once about funding the meters.

Financial Committee.

This committee has been meeting to put together the District's three year budget.

Generator Pad Construction Committee.

Since the generators have been placed this committee is no longer needed.

6. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that one check was cut out of the Meter/Well Account for a total of \$169.50 for Claim #22.

Four checks were cut out of the FP/LOW Planning Account for a total of \$6,205.88 for Claim #38.

Eight checks were cut out of the Revenue/Operating Account for a total of \$5,283.52. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

Motion: Move that we pay our bills.

Kelling/Neyman 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

7. Discussion/Vote on the District Budget.

The financial committee has met several times and is working through the line items on the budget. The committee had to pause and calculate the USDA loan and interest payments through the term of the loan. The bond book stipulated that any money left over in the payment account after the USDA has made their withdrawal can be used however the water company deems fit. The ad hoc committee hopes to present the budget to the Board at the next regular meeting.

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- 8. CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199
(Tabled per adjustment of the agenda)

- 9. CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't Code §54956.8
Property: 256-070-54 & 256-070-55
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Jeff French, Emilie Wainright
Under Negotiation: Price and Terms of Payment
(Tabled per adjustment of the agenda)

State Funded Grant Projects - Discussion began at 4:11pm.

10. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

a. Discussion/Vote/Review of the Project Timeline.

There was no change on the project timeline.

b. Discussion/Vote on the Budget Adjustment.

Information requested by the State has all been sent. The District has submitted a budget adjustment request and cannot pay outstanding invoices until the State approves it.

c. Discussion/Vote/Update on the Stand-By Fee Assessment and Funding.

Carlos Bravo explained that he received a message from DFA asking for clarification on the Work Plan. Carlos plans to respond on Tuesday, which means they should be getting approval soon.

d. Discussion/Vote on the Project Technical Memo.

The text has all been written, and Dee Jaspar is adding all of the final appendices.

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e. Discussion/Vote on the Acquisition and Development of Well #8 Property.

There was no update on this item.

f. Discussion/Vote on the Acquisition and Development of Well #9 Property.

Dee is waiting for the property owner to return from vacation so they can continue negotiation. An agenda item will be added to begin negotiation for a separate property that will be the location for the Well #9 tank and booster site.

g. Discussion/Vote on District Sphere of Influence Map for the Annexation - Submitted/Tabled.

h. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.

Bravish from Stanley Hoffman Associates sent a final draft of the MSR. There was still information that needed to be corrected. Director Neyman noted his changes, which will be sent to Dee Jaspar via email.

i. Discussion/Vote on the Memorandum of Understanding - Tabled.

j. Discussion/Vote on Lake of the Woods Projects and Consolidation.

The following updates were provided by Pam Jarecki:

3.5-million-dollar grant - Line Replacement & Permanent Generators:

Pressure testing is happening as we speak, bringing sections of the sub-division online over the next few weeks. Weather has delayed the project but should finish in April sometime. Most of the remaining permanent pavement patch will be done based on weather. Lawrence Sanchez from the state did his walk through 3-21-2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

P&P hope to have a draft report and preliminary plans any day now. We are still working with Forestry on what they need.

The Generator Project:

They will not hear anything until the later part of 2024.

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Well #4:

Still offline, they are collecting data on the high iron and manganese.

Blending Station:

Nitrates are between 4.1 and 4.4 from the middle of February to the latest sample they have back for March 12th.

Wells have gone up 1 to 11 ft from February, but are up 25.5 to 30 ft, depending on the well, from this time last year.

LOW's MHI is \$53,125 and is considered a severely disadvantaged community with Frazier Park.

k. Discussion/Vote on Claim #40 and Other Claims and Payouts.

Claim #40 - \$6,128.20.

Director Fees - \$583.32.

Staff Recovery Costs - \$68.00.

Dee Jaspar & Associates Invoices for February 2024 - \$4,991.00

Invoice #24-00211, dated 2/29/2024, in the amount of \$3,797.50

Invoice #24-00212, dated 2/29/2024, in the amount of \$1,193.50

Young Wooldridge Invoice for December 2023 - \$485.88

Invoice #107446, dated 12/31/2023, in the amount of \$485.88

Motion: Move that we approve Claim #40 with the information that Carlos stated.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

11. Discussion/Vote/Update on FPPUD Meter Replacement Project and Emergency Well Supply Project.

a. Discussion/Vote/Update on Well #7.

Last week Lawrence Sanchez was on the mountain touring local water systems' projects. GM Allison brought him by Well #7 so he could see the work that still needs to be done.

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b. Discussion/Vote/Update on Meter Replacement.

Ferguson Waterworks sent an inventory of the brass fittings that they received. That list will be reviewed by Curtis Skaggs from DJA. The meters were delivered to Ferguson and will be transported to the District starting on Monday. Brough Construction agreed to sign the letter agreeing that they are responsible for the meters.

c. Discussion/Vote on Claim #25 and Other Claims and Payouts.

Claim #25 - \$486,544.25.

Brough Construction Progress Payment #2 - \$486,205.25.

Dee Jaspar & Associates Invoice for February 2024 - \$339.00.

Invoice #24-00215, dated 2/29/2024, in the amount of \$339.00.

This claim was pre-approved at the Special Meeting held on March 26, 2024 and submitted to the State.

d. Discussion/Vote/Update on the Bridge Loan Extension and Requests.

Progress Payment #1 was paid to Brough Construction out of the bridge loan.

12. Discussion/Vote/Update on Pipeline Replacement Project.

a. Discussion/Vote/Update on Potholing and Mapping - Completed.

b. Discussion/Vote on Engineering and Design.

The project design is at 95% and has been included in the project application.

c. Discussion/Vote on the Engineering Contract with DJA.

The final draft of the engineering contract was sent by Alan Doud. Dee will make one final change to the project title and send it to the District to be signed.

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Motion: Move that we approve Dee's contract with the amendments mentioned updating the title.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

d. Discussion/Vote on the Project Application.

To complete the project application Carlos Bravo still needs the District's three year budget, the engineering contract, the approved NOE, and the TMF package.

State Funded Grant Projects - Discussion concluded at 5:12pm.

13. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation so Special Districts Grant.

a. Discussion/Vote/Update on the Purchase of the Generators.

GM Allison spoke with Greg from PTS rentals to get a status on the load banks. PTS has one in stock, and will be looking into when the other three will arrive.

b. Discussion/Vote/Update on the Final Placement of the Generators.

The generators have been placed.

14. Discussion/Vote/Update on the District Water Tank Repair and/or Replacement, and Funding. (Tabled per adjustment of the agenda.)

15. Discussion/Vote on the Mainline Extension Policy.

Curtis sent an updated price list for page two of the policy. The Board will discuss the policy at the next regular meeting.

16. Discussion/Vote on the District Fixing Roads.

A local resident requested to speak with the Board about the District fixing the local dirt trails. The resident did not attend the meeting. GM Allison explained that the road base used to fill in the crevices is very costly. The District fixes the roads when possible to cover water pipes and valves, and for access to tanks.

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17. Discussion/Vote on Selling District Equipment.

The District has a dozer attachment for the skid steer that was purchased under a previous grant but is no longer used. Coastline has a customer who is interested in purchasing the attachment and offered \$4,500.00. GM Allison recommended selling the dozer attachment, and using that money to purchase a grapple hook attachment for \$6,300.00. The grapple hook will be used to pick up rocks and asphalt instead of risking injury when the crew moves them by hand.

Motion: Move that we go ahead and sell the dozer attachment for \$4,500.00, and that we authorize Jonnie, when he receives the \$4,500.00 and deposits it into the account, that he go ahead and buy the grapple hook for the skid steer.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

18. Review and Approve Meeting Minutes for 03/21/2024 State Update Meeting.

Motion: Move that we approve the State Update Standing Committee Meeting Minutes for Thursday, March 21, 2024 with any of the amendments that were sent to Tiffany previous to and after the meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Neyman/Gipson 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

19. Discussion/Vote on Future Agenda Items.

Regular Meeting April 11, 2024.

Regular State Planning & Project Meeting April 25, 2024.

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Neyman/Garcia 5/0/0
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20. Adjournment.

Motion: Move that we adjourn.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Gipson, Kelling, Neyman, and Schoenberg.

Absent: Garcia.

Meeting Adjourned: 5:28pm.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

Seal

Claim 41

Scope of Work Task 1:

Task 1: 4A - Planning - Staff Cost Recovery

District staff charges March 2024

**Monthly Report - Admin Staff
March 2024
Frazier Park Public Utility District**

Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P

Date	Hours	Project Task #	Description	Personnel	Hourly rate	Total
3/21/2024	0.5	Administration	Clerk of the Board Services for monthly check-in meeting	Clerk of the Board	\$26.00	\$13.00
3/28/2024	1.5	Administration	Clerk of the Board Services for monthly planning meeting	Clerk of the Board	\$26.00	\$39.00
Total	2					\$52.00

Claim 41

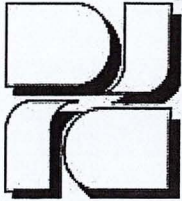
**Funding Agreement
Scope of Work Task 3:
4C- Test Wells/Design report:**

Engineering Report

Invoice #:24- 00310

March 31, 2024

Charges: \$20,142.61



DEE JASPAR AND ASSOCIATES, INC.
 2730 Unicorn Road
 Building A
 Bakersfield, CA 93308
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- **BT**

INVOICE

Invoice submitted to:
 Frazier Park Public Utility District
 PO Box 1525
 Project No. 1510007-001P
 Frazier Park, CA 93225
 tiffanymfppud@gmail.com
 CC:
 Jonniea.fppud@gmail.com

March 31, 2024

Invoice # 24-00310

In Reference To: Planning Grant
 Engineering Report
 Task 4C

Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
3/1/2024	DJ	Principal Engineer PER	6.00 217.00/hr	1,302.00
3/4/2024	DJ	Principal Engineer PER	3.00 217.00/hr	651.00
3/9/2024	DJ	Principal Engineer PER	8.00 217.00/hr	1,736.00
3/11/2024	DJ	Principal Engineer PER Preparation	10.00 217.00/hr	2,170.00
3/13/2024	DJ	Principal Engineer PER	12.00 217.00/hr	2,604.00
3/14/2024	DJ	Principal Engineer PER	8.50 217.00/hr	1,844.50
3/15/2024	JT	Staff Engineer II Mapping for Preliminary Engineering Report.	3.00 120.50/hr	361.50
	DJ	Principal Engineer PER	6.00 217.00/hr	1,302.00
3/18/2024	DJ	Principal Engineer PER	2.00 217.00/hr	434.00
	JT	Staff Engineer II CAD maps for the PER per Dee's instructions.	8.00 120.50/hr	964.00

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

Frazier Park Public Utility District

		<u>Hrs/Rate</u>	<u>Amount</u>
3/19/2024	DJ Principal Engineer PER	2.50 217.00/hr	542.50
	JT Staff Engineer II CAD maps for the PER per Dee's instructions. Submit 5 maps for review.	8.00 120.50/hr	964.00
3/20/2024	DJ Principal Engineer PER	6.00 217.00/hr	1,302.00
3/22/2024	DJ Principal Engineer PER	6.50 217.00/hr	1,410.50
3/23/2024	DJ Principal Engineer PER	1.50 217.00/hr	325.50
3/27/2024	DJ Principal Engineer PER	4.50 217.00/hr	976.50
3/28/2024	DJ Principal Engineer PER	2.50 217.00/hr	542.50
3/29/2024	DJ Principal Engineer PER	3.00 217.00/hr	651.00
	For professional services rendered	<hr/> 101.00	<hr/> \$20,083.50
	Additional Charges :		
3/31/2024	IN-HOUSE COLOR COPIES		52.95
	IN-HOUSE BLACK & WHITE COPIES		6.16
	Total costs		<hr/> \$59.11
	For professional services rendered	<hr/> 101.00	<hr/> \$20,142.61
	Total amount of this bill		<hr/> <hr/> \$20,142.61

Billings from March 1 to March 31, 2024

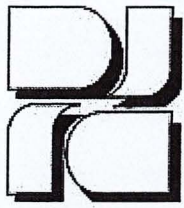
TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.

IN-HOUSE COPIES/PRINTS

Mar-24

Project	Color @	\$0.15	B & W @	\$0.08
Frazier Park PUD - Planning Grant Task 4C	353	\$52.95	77	\$6.16

Claim 41
Funding Agreement
Scope of Work Task 5:
4E-Engineering Design:
Invoice: #24-00311
March 31, 2024
Charges: \$651.00



DEE JASPAR AND ASSOCIATES, INC.

2730 Unicorn Road
Building A
Bakersfield, CA 93308
PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- E

INVOICE

Invoice submitted to:

March 31, 2024

Frazier Park Public Utility District
PO Box 1525
Project No. 1510007-001P
Frazier Park, CA 93225
tiffanymfppud@gmail.com
CC:
Jonniea.fppud@gmail.com

Invoice # 24-00311

In Reference To: Planning Grant
Engineering Design
Task 4E

Professional Services

			<u>Hrs/Rate</u>	<u>Amount</u>
3/21/2024	DJ	Principal Engineer Regional Project Design	2.00 217.00/hr	434.00
	DJ	Principal Engineer Well 8 Design	1.00 217.00/hr	217.00
		For professional services rendered	3.00	\$651.00
		For professional services rendered	3.00	\$651.00

Billings from March 1 to March 31, 2024

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