

### Frazier Park PUD Planning Budget and payment of funds

	Budget	32	33	34	35	36	37	38	39	40	41	42	43	Spent to date	Balance
Management, Administration:	\$54,591	\$633.34	\$566.66	\$366.66	\$566.66	\$466.66	\$300.00	\$500.00	\$366.66	\$583.32	\$433.34	\$466.66	\$566.66	\$38,799.23	\$15,791.77
Legal:	\$25,553	\$3,597.75	\$520.00	\$130.00	\$2,580.00	\$2,487.50	\$2,720.00		\$3,267.50			\$485.20		\$25,500.29	\$52.71
Staff Cost Recovery:	\$6,348	\$104.00	\$91.00	\$65.00	\$65.00	\$39.00	\$65.00	\$91.00	\$71.50	\$68.00	\$52.00	\$52.00	\$53.04	\$3,979.61	\$2,368.08
Annexation Costs														\$0.00	
Engineering/Admin	\$45,757	\$868.00	\$2,196.82	\$354.00	\$3,797.50	\$4,792.00								\$45,747.13	\$10.14
MSR	\$38,000			\$11,810.00			\$108.50							\$33,766.75	\$4,233.25
Legal	\$19,000							\$4,523.00						\$4,523.00	\$14,477.00
Test well Plans & Specs:	\$27,012													\$27,012.31	\$0.00
Test well Eng. Admin	\$24,420													\$24,435.00	-\$15.00
Test well drilling:	\$201,386													\$201,385.73	\$0.00
Labor Compliance:	\$1,680													\$1,680.00	\$0.00
Appraisals, Licenses, Access:	\$66,000				\$651.00									\$34,501.16	\$31,498.84
Fish & Wildlife fees:	\$2,000													\$0.00	\$2,000.00
Hydrogeologist & inspection	\$28,889													\$28,889.42	-\$0.42
Water Quality testing:	\$4,530													\$4,530.21	-\$0.21
Hydrogeology Report:	\$6,831													\$6,831.00	\$0.00
														\$0.00	
Engineering Report:	\$96,729	\$3,290.50	\$7,486.50	\$1,519.00	\$2,821.00	\$3,146.50	\$2,170.00	\$868.00	\$4,086.50	\$3,797.50	\$19,178.61			\$96,695.09	\$33.91
														\$0.00	
Environmental Documents:	\$100,000												\$1,302.00	\$1,736.00	\$98,264.00
														\$0.00	
Engineering Design	\$266,166	\$8,894.51	\$10,583.00	\$17,819.64	\$11,224.51	\$1,555.00	\$542.50	\$329.00	\$1,302.00	\$1,193.50	\$651.00	\$1,410.50	\$3,689.00	\$59,194.16	\$206,971.84
														\$0.00	
Contingency	\$0													\$0.00	\$0.00
	<b>\$1,014,892</b>	<b>\$17,388.10</b>	<b>\$21,443.98</b>	<b>\$32,064.30</b>	<b>\$21,705.67</b>	<b>\$12,486.66</b>	<b>\$5,906.00</b>	<b>\$6,311.00</b>	<b>\$9,094.16</b>	<b>\$5,642.32</b>	<b>\$20,314.95</b>	<b>\$2,414.36</b>	<b>\$5,610.70</b>	<b>\$639,206.09</b>	<b>\$375,685.91</b>

**Frazier Park Public Utility District  
P.O. Box 1525 Frazier  
Park, CA 93225**

June 27, 2024

ATTN: Eric Manzano, Disbursement Analyst  
Disbursement Unit  
Division of Financial Assistance  
State Water Resources Control Board  
P.O. Box 944212  
Sacramento, CA 94244-2120

RE: Frazier Park/Lake of the Woods Regional Consolidation Planning  
Project Funding Agreement # SWRCB0000000000180201500  
Claim # 43 for May 1, 2024 – May 31, 2024

Dear Mr. Manzano,  
**Claim 43 submittal:**

Attached is the electronic copy of the Frazier Park Public Utility District (District) Claim #43 for Planning project costs from May 1, 2024, May 31, 2024.

I can be reached at (661) 245-3734 or Carlos Bravo, Self-Help Enterprises at (559) 802 - 1601, if there are any questions.

Sincerely

Jonnie Allison  
Manager, Frazier Park Public Utility District

C: Lawrence Sanchez, P.E. Associate Sanitary Engineer - Region 4 Funding Coordinator  
Jesse Dhaliwal, Sr. Sanitary Engineer, Drinking Water Field Operations Branch, Tehachapi District  
Dee Jaspar, Dee Jaspar & Associates  
Carlos Bravo, Self-Help Enterprises

Allowance (soft costs) Summary Sheet

(1) Project Name: Frazier Park/Lake of the Woods Regional Consolidation Project

(2) Project Number: 151007-001P

(3) Agreement Number: SWRCB0000000000D180201500

(5) Amount Claiming For Disbursement

Category (i.e. Planning, Design, etc.)	Description of Work Completed:	Vendor	Billing Period	Invoice #	Invoice Total	DFA* Loan Amount (please indicate split	DFA* Grant Amount (please indicate split %)
<b>(4A) Planning:</b>							
Management, Administration: \$54	Project Management&Administr	Frazier Park PUD	05/01/24-05/31/24	See attached	\$566.66	0%	100%
Legal: \$1	Planning Project work	Young Wooldridge				0%	100%
Staff Cost Recovery: \$	Staff costs	Frazier Park PUD	05/01/24-05/31/24	See attached	\$53.04	0%	100%
Consolidation Engineering \$4	Engineering Admin	Dee Jaspar and Associates				0%	100%
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates					
Consolidation Engineering	Engineering Admin	Dee Jaspar and Associates					
Consolidation MSR \$	MSR Report	Dee Jaspar and Associates				0%	100%
Consolidation Legal \$19,000							
Planning Subtotal: \$189,249					\$619.70	0%	100%
<b>(4B) Test Wells/Design:</b>							
Test well Plan & Specs: \$27,012						0%	100%
Test well Eng. Admin/Plan \$24,420	Test Well Admin	Dee Jaspar & Associates				0%	100%
Test well Eng. Admin/Plan \$24,420	Test Well Admin	Dee Jaspar & Associates					
Test well drilling: \$21	Test Well Drilling	Dee Jaspar & Associates				0%	100%
Labor Compliance: \$1,430	Labor Compliance	Dee Jaspar & Associates/CS & Associates					
Appraisals, Licenses, Access: \$	Appraisals	Dee Jaspar & Associates				0%	100%
Fish & Wildlife fees: \$2,000							
Hydrogeologist: \$28,889						0%	100%
Water Quality testing: \$4,530						0%	100%
Hydrogeology Report: \$6,331	Hydrogeology Report	Dee Jaspar & Associates				0%	100%
Wells/Design Subtotal: \$362,748					\$0.00	0%	100%
<b>(4C) Engineering Report:</b>							
Engineering Report: \$96,729	Engineering report	Dee Jaspar & Associates				0%	100%
Engineering Report: \$96,729						0%	100%
Design Report Subtotal: \$96,729					\$0.00		
<b>(4D) Environmental Documents:</b>							
Environmental Documents: \$100,000	Mapping and Field visit, surve	Dee Jaspar & Associate	05/01/24-05/31/24	24-00511	\$1,302.00		
Environmental Documents Subtotal: \$100,000					\$1,302.00		
<b>(4E) Engineering Design:</b>							
Engineering Design \$266,166	Well Design	Dee Jaspar & Associate	05/01/24-05/31/24	24-00510	\$3,689.00	0%	100%
Engineering Design Subtotal: \$266,166					\$3,689.00	0%	100%
<b>(4F) Contingency:</b>							
Contingency: \$0							
Contingency Subtotal: \$0					\$0.00		
Total Planning \$1,014,892					\$5,610.70	0%	100%

# **Claim 43**

## **Task 1**

### **4A - Project Management & Administration**

### **District Directors Reports, Sign-in Sheets & Meeting Agenda/Minutes**

**May 2024**

**Monthly Report - Board of Directors**

**May 2024**

**Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly Rate or Meeting Fee</b>	<b>Total</b>
5/16/2024	1	Administration	Standing Committee for monthly check-in meeting	Brahma Neyman	\$33.33	<b>\$33.33</b>
5/16/2024	1	Administration	Standing Committee for monthly check-in meeting	Lisa Schoenberg	\$33.33	<b>\$33.33</b>
5/23/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Lisa Schoenberg	\$100.00	<b>\$100.00</b>
5/23/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Rebecca Gipson	\$100.00	<b>\$100.00</b>
5/23/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Gerald Garcia	\$100.00	<b>\$100.00</b>
5/23/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Brahma Neyman	\$100.00	<b>\$100.00</b>
5/23/2024	Flat Rate	Administration	Frazier Park Board of Directors monthly planning meeting	Terry Kelling	\$100.00	<b>\$100.00</b>
<b>Total</b>						<b>\$566.66</b>

**Frazier Park PUD  
Ad-Hoc Conference  
Call/Meeting Date:  
May 16, 2024**

# Sign-In Sheet

## Frazier Park Public Utility District

Date: 5/16/24

Meeting: State Update Meeting

Time: 10:00 am

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Drive, Frazier Park	tiffmatt.fppud@gmail.com
Carlos Beato	VISALIA CA	carlosb@selfhelpenterprises.org
Brahma Nayman	4020 Park Dr Frazier Park	brahman.fppud@gmail.com
Oscar Cisneros	Visalia CA	OscarC@selfhelpenterprises.org
Lisa Schoenbeck	4020 Park Drive, Frazier Park	l.sas.fppud@gmail.com
Jonnie Allison	4020 Park Drive. FP	Jonniea.fppud@gmail.com

\*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, May 16, 2024, 10:00am**

- 1. Call to Order.**
- 2. Roll Call of Directors and Attendees.**
- 3. Public Comments - Items Not Listed on the Agenda (Limited to five minutes - Thank you!).**
- 4. Review Minutes of 04/18/2024 State Update Standing Committee Meeting.**
- 5. FP/LOW Consolidation Planning Project.**
  - a. Well Sites.**
    - i. Acquisition of Well Site Properties.**
    - ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).**
    - iii. Sphere of Influence Mapping (Submitted).**
    - iv. LAFCo and MSR Work.**
    - v. Planning Timeline.**
  - b. Planning Project - SHE Technical Assistance Funding Status.**
    - i. Stand-By Fee Assessment.**
  - c. Project Budget.**
    - i. Review of Planning Budget.**
    - ii. Budget Adjustment.**
  - d. Claims.**
    - i. Review Invoices for Claim #42.**
  - e. Lake of the Woods Grants and Projects.**



**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, May 16, 2024, 10:00am**

- 6. Frazier Park Pipeline Replacement Project.**
  - a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**
    - i. Potholing and Mapping.**
    - ii. Engineering and Design.**
    - iii. Project Application.**
    - iv. Review Invoices.**
- 7. Frazier Park Public Utility District Meter Replacement Project and  
Emergency Replacement Well and Water Supply Project.**
  - a. Status of Projects (Well and Meters).**
  - b. Project Budget (Well Funding).**
  - c. Claims.**
    - i. Review Invoices for Claim #27.**
  - d. SHE Revolving Loan Requests.**
- 8. Adjournment.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**State Update Meeting Standing Committee**  
**Meeting Agenda for Thursday, May 16, 2024, 10:00am**

\*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at [www.frazierparkwater.com](http://www.frazierparkwater.com), and 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after, and during regular business hours. (Brown Act Code Sec. 54957.5).

\*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, MAY 16, 2024**  
**10:00 AM**

1. **Call to Order: 10:02am.**

2. **Roll Call of Directors and Attendees.**

- **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Tiffany Matte, Brahma Neyman, and Lisa Schoenberg.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance (DFA)** - Ruben Mora and Eric Pae.
  - **Division of Drinking Water (DDW)** - Jesse Dahliwal and Ryan Icenhower.

3. **Public Comments** - None.

4. **Review Minutes of 04/18/2024 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on April 25, 2024.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

The attorneys for both the District and the Well #8 property met and had a discussion. Young Wooldridge will be filing for immediate possession of the property within the next few days.

ii. **Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

Acquiring funding for Well #8 may not move forward until the District has possession of the property. Ruben Mora is working with his management to see what the status is on this funding.

On Monday, Tom Dodson and Associates will begin touring the areas they will be conducting the biological surveys for. Emily Wainright may meet them at the Well #9 and Bear Court sites to point out anything that is important to her and Jeff French.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, MAY 16, 2024**  
**10:00 AM**

**iii. Sphere of Influence Mapping (Submitted).**

There was no update on this item.

**iv. LAFCo and MSR Work.**

Bravish from Stanley Hoffman Associates has made all of the changes to the MSR that both Frazier Park and LOW have requested. He is reviewing the document now and will issue the final draft soon.

**v. Planning Timeline.**

The project extension was approved. At some point the District will revisit the timeline to see if any additional changes are needed, but first the budget adjustment request either needs to be approved or denied.

**b. Planning Project - SHE Technical Assistance Funding Status.**

**i. Stand-By Fee Assessment.**

The contract from SHE was sent to the consultant but they had some changes they needed. SHE addressed the changes and submitted it back to the consultant. Once they review and sign it work can begin.

**c. Project Budget**

**i. Review of Planning Budget.**

The FPPUD and Carlos Bravo reviewed the budget and shortages with Ruben Mora. Ruben will follow up with his management to see if there would be additional funding available or if he should just approve a line item adjustment.

**ii. Budget Adjustment.**

There was no update on this item.

**d. Claims.**

**i. Review Invoices for Claim #42.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, MAY 16, 2024**  
**10:00 AM**

There was one invoice from DJA, a resubmitted invoice from Young Wooldridge, and charges for Director fees and staff recovery. Two new invoices from Dee Jasper that were submitted will need to wait for either additional project funding or the budget adjustment. The total claim came to \$2,414.36.

**e. Lake of the Woods Grants and Projects.**

**3.5-million-dollar grant - Line Replacement & Permanent Generators:**

LOW is on a system wide boil notice while they are tying in all of the new pipeline. That work is expected to be finished by the end of May.

**The generator project:**

They will not hear anything until the later part of 2024.

**5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:**

P&P is still preparing plans for this project.

LOW is still working on the forestry permit.

**Well #4:**

Well #4 is still offline, they are collecting data on the high iron and manganese.

**Blending station:**

Nitrates are between 5.6 and 6.7 for the month of April.

Wells are up 4.5ft to 26.5ft from last month. Wells 4 and 6 are the highest level wells, while wells 1, 2, and 7 are rising slower. Wells are up 32.5ft to 38.5ft overall from last year.

**6. Frazier Park Pipeline Replacement Project.**

**a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**

**i. Potholing and Mapping.**

The potholing and mapping is complete.

**ii. Engineering and Design.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, MAY 16, 2024**  
**10:00 AM**

The preliminary design has been completed to 95%. These plans have been sent to the State for review and approval. Once formal approval is given they can be added to the project application.

**iii. Project Application.**

Carlos is finalizing the environmental packet but still needs the project number from the State Clearinghouse. He is working on the TMF package and hopes to have the application completed by the end of the month.

**iv. Review Invoices.**

There was one new invoice from DJA for this project. Invoice #24-00441 in the amount of \$868.00.

**7. Frazier Park Public Utility District Meter Replacement Project and emergency Replacement Well and Water Supply Project.**

**a. Status of Projects (Wells and Meters).**

The District had submitted the formal request to abandon Well #7 with the State. Curtis sent that information to Ruben last month so he will review it and follow up with his management.

The contractor has completed the gateway and antennae installation at both sites. The District is now able to pick up meter readings for the first six routes that have been installed. Brough is currently finishing up route 7, and has installed between 800 and 900 meters to date. They anticipate being finished with all of the meters by the end of June.

**b. Project Budget (Well Funding).**

This topic was discussed under 7a.

**c. Claims.**

**i. Review Invoices for Claim #27.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, MAY 16, 2024**  
**10:00 AM**

Oscar Cisneros provided a draft of Claim #27. There was one invoice from DJA, and Progress Payment #3 for Brough Construction. The total claim came out to \$323,516.70.

The final disbursement date on the claim form for this project will need to be updated. Reuben will check the status of Claim #25, which contained the invoice for Progress Payment #2.

**d. SHE Revolving Loan Requests.**

If Claim #25 has been approved by the State, then the District will approve a bridge loan for Progress Payment #3 at the next meeting.

**8. Adjournment.**

The meeting was adjourned at 11:03am.

The next update meeting will take place on June 20, 2024.

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

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**Tiffany Matte, Clerk of the Board**

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**Attest: Brahma Neyman, Secretary**

**Seal**

# **Frazier Park PUD**

## **District Meeting Date:**

### **May 23, 2024**



# Sign-In Sheet

## Frazier Park Public Utility District

Date: 5/23/24

Meeting: Regular State Planning  
& Project Meeting

Time: 4:00 pm

Name - Print	Address	Email Address
Tiffany Matte	4020 Park Dr , Frazier Park	tiffanym.fppud@gmail.com
GERALD GARCIA	4020 PARK DR, FRAZIER PARK CA	gerry.g.fppud@gmail.com
Brahma Neyman	4020 PARK DR FP	brahman.fppud@gmail.com
Lisa Schwenker	4020 Park Dr. FP, CA	LisaS.fppud@gmail.com
Terry Kelling	4020 Park Dr. FP. 93225	terryk.fppud@gmail.com
Jonnie Allison	4020 Park Dr. FP 93225	Jonniea.fppud@gmail.com
Rebecca Gipson	teleconference	

\*The signing, registering, or completion of this document is voluntary. All persons may attend the meeting regardless of whether a person signs, registers, or completes this document. Per government code section 54953.3

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 859 3717 6712      Meeting Password: 676197**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, May 23, 2024, 4:00PM**  
Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225

*Members of the public interested in participating by teleconference may do so using the call-in information above. Please note that this teleconference option is provided as a courtesy and at the participant's own risk. The District cannot guarantee that there will be no loss of connectivity or other technological obstacles to full participation through teleconferencing. By participating in this way, participants confirm that they understand this risk and that the Board is not obliged to delay any portion of the meeting due to such technological obstacles and thus that teleconference participants may be unable to participate.*

- 1. Call to Order.**
  - a. Pledge to the Flag.**
  - b. Roll Call of Directors.**
- 2. Discussion/Vote/Adjust Agenda if Necessary.**
- 3. Public Comments - Items not listed on Agenda (Limited to five minutes - Thank you!).**
- 4. Standing Committee Reports: Accounts Payable Committee; State Update Meeting Committee; Quarterly Financial Committee.**
- 5. Ad Hoc Committee Reports: Project Committee; Financial Committee.**

**Financial Business:**

- 6. Discussion/Vote on Accounts Payable and Financial Information.**
- 7. Discussion/Vote/Review the Change in District Revenue.**

**Unfinished Business:**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, May 23, 2024, 4:00PM**

8. **CLOSED SESSION** pursuant to Gov't Code §54957.  
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).  
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.  
Kern County Superior Court, Case No. BCV-24-100199
9. **CLOSED SESSION** pursuant to Gov't Code §54957.  
Conference with Real Property Negotiators. Gov't. Code §54956.8  
Property: 256-070-54 & 256-070-55  
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.  
Negotiating Parties: Jeff French, Emilie Wainright  
Under Negotiation: Price and Terms of Payment

Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.

10. **Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**
  - a. **Discussion/Vote/Review of the Project Timeline.**
  - b. **Discussion/Vote on the Budget Adjustment.**
  - c. **Discussion/Vote/Update on the Stand-By Fee Assessment and Funding.**
  - d. **Discussion/Vote on the Acquisition and Development of Well #8 and #9 Property.**
  - e. **Discussion/Vote on the Acquisition and Development of Well #9 Booster and Tank Site.**
  - f. **Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**
  - g. **Discussion/Vote on the Memorandum of Understanding - Tabled.**
  - h. **Discussion/Vote on Lake of the Woods Projects and Consolidation.**
  - i. **Discussion/Vote on Claim #42 and Other Claims and Payouts.**
11. **Discussion/Vote/Update on the FPPUD Meter Replacement Project and Emergency Well Supply Project.**
  - a. **Discussion/Vote/Update on Well #7.**
  - b. **Discussion/Vote/Update on the Meter Replacement.**

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA 93225**  
**Regular State Planning & Project Meeting Agenda**  
**Thursday, May 23, 2024, 4:00PM**

- c. Discussion/Vote on Claim #27 and Other Claims and Payouts.**
- d. Discussion/Vote on the Bridge Loan Requests and Payments.**
- 12. Discussion/Vote/Update on Pipeline Replacement Project.**
  - a. Discussion/Vote on Engineering and Design.**
  - b. Discussion/Vote on the Project Application.**
- 13. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.**
  - a. Discussion/Vote/Update on the Purchase of the Generators.**
  - b. Discussion/Vote/Update on the Final Placement and Delivery of the Load Banks.**

**Brief Recess (Approximately 10 minutes, every one and a half hours).**

**New Business:**

- 14. Discussion/Vote on Downsizing 1” Meters to 3/4” Meters.**
- 15. Review and Approve Meeting Minutes for 05/16/2024 State Update Meeting.**
- 16. Discussion/Vote on Future Agenda Items.**
- 17. Adjournment.**

\*At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body’s consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

\*Meeting Agendas and any other writing distributed in connection with a matter subject to discussion or consideration at an open meeting of the legislative body are available for public inspection at [www.frazierparkwater.com](http://www.frazierparkwater.com), and at 4020 Park Drive, Frazier Park, Ca. 93225 at the meeting and after during regular business hours. (Brown Act Code Sec. 54957.5).

\*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. Such requests for disability-related modification or accommodation, including auxiliary aids or services, may be made in person, by telephone, facsimile or written correspondence to the District Office at 4020 Park Drive, Frazier Park, Ca. 93225. Phone (661) 245-3734 Fax (661) 245-3472 (Brown Act Code Sec. 54954.2(a)(1)).

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968  
Meeting ID: 859 3717 6712 Meeting Password: 676197  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MAY 23, 2024, 4:00PM**  
Additional Teleconference Locations: 820 Elm Trail, Frazier Park, CA 93225

**1. Call to Order: 4:01pm.**

**a. Pledge to the Flag.**

**b. Roll Call of Directors.**

Present: Garcia, Kelling, Neyman, and Schoenberg.

Teleconference: Gipson.

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Stanley Eisman, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo and Oscar Cisneros.

**2. Discuss/Vote/Adjust Agenda if Necessary.**

**Motion: Move that we table the closed sessions, #8 and #9.**

**Kelling/Neyman 4/0/1, Motion Passed.**

**Aye: Gipson, Kelling, Neyman, and Schoenberg.**

**Abstain: Garcia.**

**3. Public Comments - None.**

**4. Standing Committee Reports:**

**Accounts Payable Committee.**

Directors Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

**State Update Meeting Committee.**

Directors Schoenberg and Neyman attended the State Update Meeting. Updates will be given under the corresponding agenda items.

**Quarterly Financial Committee.**

This committee met in April.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MAY 23, 2024, 4:00PM**

**5. Ad Hoc Committee Reports:**

**Project Committee.**

This committee met up with the biologist, General Manager (GM) Jonnie Allison and Dee Jasper to tour the tanks, wellsites, future sites, and Lake of the Woods.

**Financial Committee.**

This committee has been meeting to put together the District's budget. They provided a draft for the Board to approve in tonight's meeting.

**6. Discussion/Vote on Accounts Payable and Financial Information.**

Deborah Angel reported that two checks were cut out of the Meter/Well Account for a total of \$486,544.25 for Claim #25.

Two checks were cut out of the FP/LOW Planning Account for a total of \$4,991.00 for Claim #40.

Five checks were cut out of the Revenue/Operating Account for a total of \$1,851.51. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

GM Allison's credit card was canceled due to fraud. He has already received the replacement.

The bookkeeping computer is no longer working, so Bill Bice from PC Pal will send a link to a new computer for the District to purchase.

Director Kelling made two transfers from the FP/LOW Planning Account to the Revenue/Operating Account for staff and Board fees on Claim #40.

**Motion: Move that we pay our bills.**

**Kelling/Neyman 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**7. Discussion/Vote/Review the Change in District Revenue.**

Deborah Angel went back to 2018 and reviewed the changes in revenue. She was not able to find any large changes. SHE believes the Directors were looking at the 2024 figures that have not been completed since the fiscal year is not over. Deborah projects that there will actually be an increase in revenue from 2023 to 2024. The Financial Ad Hoc Committee will meet with the bookkeeper to review the financial information.

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**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MAY 23, 2024, 4:00PM**

8. **CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).**  
**Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.**  
**Kern County Superior Court, Case No. BCV-24-100199**  
(Tabled per adjustment of the agenda.)
  
9. **CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Real Property Negotiators. Gov't Code §54956.8**  
**Property: 256-070-54 & 256-070-55**  
**Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.**  
**Negotiating Parties: Jeff French, Emilie Wainright**  
**Under Negotiation: Price and Terms of Payment**  
(Tabled per adjustment of the agenda.)

**State Funded Grant Projects - Discussion began at 4:22pm.**

**10. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

**a. Discussion/Vote/Review on the Project Timeline.**

There was no update on the timeline. Dee Jaspar sent project updates to GM Allison. The biologist visited the sites and did not find any endangered species of animal, reptile, or plant but is still working on his research and reports. The District may need a permit from the US Forest Service and the Army Corp for the waterline crossing at Monterey Trail.

**b. Discussion/Vote on the Budget and Adjustment Request.**

At the State meeting, the ad hoc committee discussed the project budget and funding with Ruben Mora, including the fact that there are outstanding invoices from the engineer. Ruben will follow up with his upper management, but believes they may grant a budget increase since the State has been allowing it on other projects.

**c. Discussion/Vote/Update on the Stand-By Fee Assessment and Funding.**

Carlos Bravo explained that the consultant should be signing and returning the contract this week.

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**d. Discussion/Vote on the Acquisition and Development of Well #9 Booster and Tank Site**

GM Allison had an update from Ruben Mora. The reason the District has not heard back about funding for Well #8 is because the State attorneys are adamant that the funding cannot start until the District has possession of the property. The State was going to fund the drilling out of Phase 2 of their accelerated grant program, but that phase has closed. Ruben suggested the District start a new application for the State Revolving Fund now, since there is no date yet on the Phase 3 funding.

**e. Discussion/Vote on the Acquisition and Development of Well #9 Booster and Tank Site.**

There was no update on this item.

**f. Discussion/Vote on Project Municipal Service Review (MSR): Quote; Draft MSR; Data Collection; Scope of Work; and LAFCo.**

Bravish is still working on the final draft of the MSR.

**g. Discussion/Vote on the Memorandum of Understanding - Tabled.**

**h. Discussion/Vote on Lake of the Woods Projects and Consolidation.**

The following updates were presented by Lake of the Woods:

**3.5-million-dollar grant - Line Replacement & Permanent Generators:**

Low should be finishing the project by the end of the week and collecting samples so they can cancel the boil notice.

**5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:**

They are still waiting on plans and working with Forestry on what they need.

**The Generator Project:**

The State has reached out to verify signatures so the funding should be getting close.



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**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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State Planning & Project Meeting  
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**Well #4**

The well is still offline.

**Blending Station:**

Nitrates were between 5.6 and 6.7 for the month of April, but the May 1st sample has already dropped to 6.5.

**i. Discussion/Vote on Claim #42 and Other Claims and Payouts.**

**Claim #42 - \$2,414.36.**

**Director Fees - \$466.66.**

**Staff Recovery Costs - \$52.00.**

**Dee Jaspar & Associates Invoice for April 2024 - \$1,410.50**

Invoice #24-00411, dated 4/30/2024, in the amount of \$1,410.50

**Young Wooldridge Invoice for December 2023 - \$485.20**

Invoice #107446, dated 12/31/2023, in the amount of \$485.20

Two new invoices from DJA will be held because there is not enough money in the budget.

**Motion: Move that we approve Claim #42 in the amount of \$2,414.36 with the information that Carlos has stated.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**11. Discussion/Vote/Update on the FPPUD Meter Replacement Project and Emergency Well Supply Project.**

**a. Discussion/Vote/Update on Well #7.**

Ruben Mora expects the State to approve the abandonment of Well #7 and the fence repair very soon.

**b. Discussion/Vote/Update on Meter Replacement.**

The meter replacement has been going well. Brough Construction should be finished installing the meters on route 8 today.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
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State Planning & Project Meeting  
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Tiffany Matte was able to pull the billing information for routes 1 - 7 from Neptune 360. Curtis Skaggs from DJA confirmed with Ruben that any meters that were not on the changeout list can still be ordered and paid for by the State.

**c. Discussion/Vote on Claim #27 and Other Claims and Payouts.**

**Claim #27 - \$323,516.70.**

**Brough Construction Progress Payment #3 for April 2024 - \$292,510.70**

**Dee Jaspar & Associates Invoice for April 2024 - \$31,006.00.**

Invoice #24-00414, dated 04/30/2024, in the amount of \$31,006.00.

**Motion: Move that we approve Claim #27 in the amount of \$323,516.70 with the items that Oscar had stated.**

**Neyman/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**d. Discussion/Vote/Update on the Bridge Loan Extension and Requests.**

**Motion: Move that we ask for a bridge loan in the amount of \$292,510.70 for the Brough progress payment.**

**Neyman/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**12. Discussion/Vote/Update on Pipeline Replacement Project.**

**a. Discussion/Vote on Engineering and Design.**

There was no update on this item.

**b. Discussion/Vote on the Project Application.**

Carlos Bravo expects to submit the application by the end of the month. The Department of Drinking Water does have to approve the plans and specs before they are added to the application.

**State Funded Grant Projects - Discussion concluded at 4:55pm.**

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MAY 23, 2024, 4:00PM**

**13. Discussion/Vote/Update on CalOES Community Power Resiliency Allocation to Special Districts Grant.**

**a. Discussion/Vote/Update on the Purchase of the Generators.**

The District is waiting for the project to be complete in order to make the final payment.

**b. Discussion/Vote/Update on the Final Placement of the Generators.**

PTS has come up several times to install load banks. Running the booster at Elm with the load bank, the generator was only at 30%. PTS will add elements in order to create a higher load on that generator. They also still need to provide an ignition key for the Elm site generator. The Wolfe and District yard sites are functioning well. The Well #5 generator does not have a diesel exhaust fluid (def) tank, but GM Allison will follow up to make sure the generator will still be compliant. The Harrison Tank load bank has been installed but has not been tested.

**14. Discussion/Vote on Downsizing 1" Meters to ¾" Meters.**

In the course of the meter installations it was discovered that there is a customer that paid to have a 1" meter installed, but the billing system has only been charging him for a ¾" meter. He doesn't want to pay the higher monthly fee so asked if his meter could be downsized.

The Board agreed to continue with previous policy and not allow customers to downsize meters since it was what was required during installation.

**15. Review and Approve Meeting Minutes for 05/16/2024 State Update Meeting.**

**Motion: Move that we approve the State Update Standing Committee Meeting Minutes for Thursday, May 16, 2024 with any of the amendments that were sent to Tiffany previous to and after the meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.**

**Neyman/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**16. Discussion/Vote on Future Agenda Items.**

Regular Meeting June 13, 2024.

Draft to be Approved  
**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225  
State Planning & Project Meeting  
**REGULAR MEETING MINUTES FOR THURSDAY, MAY 23, 2024, 4:00PM**

Regular State Planning & Project Meeting June 27, 2024.

**17. Adjournment.**

**Motion: Move that we adjourn.**

**Neyman/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Meeting Adjourned: 5:04pm.**

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**

\_\_\_\_\_  
**Tiffany Matte, Clerk of the Board**

\_\_\_\_\_  
**Attest: Brahma Neyman, Secretary**

**Seal**

# **Claim 43**

## **Scope of Work Task 1:**

### **Task 1: 4A - Planning - Staff Cost Recovery**

## **District staff charges**

# **May 2024**

**Monthly Report - Admin Staff  
May 2024  
Frazier Park Public Utility District**

**Frazier Park - Lake of the Woods Regional Consolidation Planning Project Number 1510007-001P**

<b>Date</b>	<b>Hours</b>	<b>Project Task #</b>	<b>Description</b>	<b>Personnel</b>	<b>Hourly rate</b>	<b>Total</b>
5/16/2024	1		Clerk of the Board Services for monthly check in meeting	Clerk of the Board	\$26.52	<b>\$26.52</b>
5/23/2024	1	Administration	Clerk of the Board Services for monthly planning meeting	Clerk of the Board	\$26.52	<b>\$26.52</b>
<b>Total</b>	<b>2</b>					<b>\$53.04</b>

# **Claim 43**

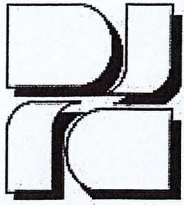
**Funding Agreement Scope of  
Work Task 4:**

**4D-Environmental Docs:**

**Invoice #24-00511**

**May 31, 2024**

**Charges: \$1,302.00**



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320- F

# INVOICE

Invoice submitted to:  
 Frazier Park Public Utility District  
 PO Box 1525  
 Frazier Park, CA 93225

May 31, 2024

Invoice # 24-00511

In Reference To: Planning Grant  
 Environmental Documents  
 Task 4D

## Professional Services

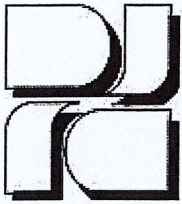
		<u>Hrs/Rate</u>	<u>Amount</u>
5/17/2024	DJ Principal Engineer Prep for Survey	2.00 217.00/hr	434.00
5/20/2024	DJ Principal Engineer Mapping and Field Visit	4.00 217.00/hr	868.00
	For professional services rendered	<u>6.00</u>	<u>\$1,302.00</u>
	For professional services rendered	<u>6.00</u>	<u>\$1,302.00</u>

Billings from May 1 to May 31, 2024

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.



**Claim 43**  
**Funding Agreement**  
**Scope of Work Task 5:**  
**4E-Engineering Design:**  
**Invoice: #24-00510**  
**May 31, 2024**  
**Charges: \$3,689.00**



DEE JASPAR AND ASSOCIATES, INC.  
 2730 Unicorn Road  
 Building A  
 Bakersfield, CA 93308  
 PH(661) 393-4796 FX(661) 393-4799

Client/Job No. F1000320-~~E~~

# INVOICE

Invoice submitted to:  
 Frazier Park Public Utility District  
 PO Box 1525  
 Project No. 1510007-001P  
 Frazier Park, CA 93225  
 tiffanymfppud@gmail.com  
 CC:  
 Jonniea.fppud@gmail.com

May 31, 2024

Invoice # 24-00510

In Reference To: Planning Grant  
 Engineering Design  
 Task 4E

## Professional Services

		<u>Hrs/Rate</u>	<u>Amount</u>
5/7/2024	DJ Principal Engineer Design	2.00 217.00/hr	434.00
5/8/2024	DJ Principal Engineer Bear Court Plant	2.50 217.00/hr	542.50
5/9/2024	DJ Principal Engineer Bear Court Plant	2.00 217.00/hr	434.00
5/16/2024	DJ Principal Engineer Regional Project Pipeline Alignment	2.50 217.00/hr	542.50
5/29/2024	DJ Principal Engineer Bear Court Layout	2.00 217.00/hr	434.00
5/30/2024	DJ Principal Engineer Bear Court Layout	6.00 217.00/hr	1,302.00
	For professional services rendered	<u>17.00</u>	<u>\$3,689.00</u>
	For professional services rendered	<u>17.00</u>	<u>\$3,689.00</u>

Billings from May 1 to May 31, 2024

TERMS: INVOICES PAYABLE UPON RECEIPT AND DUE 30 DAYS FROM DATE OF INVOICE. A FINANCE CHARGE OF 1.5% WILL BE ADDED ON ALL PAST DUE INVOICES. IF COLLECTION BECOMES NECESSARY, CLIENT AGREES TO PAY ALL LEGAL COSTS.