

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225**  
**STATE UPDATE STANDING COMMITTEE**  
**MEETING MINUTES FOR THURSDAY, AUGUST 15, 2024**  
**10:00 AM**

Kelling/Gipson 5/0/0  
Minutes Approved on August 22, 2024

**1. Call to Order: 10:01am.**

**2. Roll Call of Directors and Attendees.**

- **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Brahma Neyman, and Lisa Schoenberg.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki.
- **Self-Help Enterprises (SHE)** - Carlos Bravo.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
- **State Water Resources Control Board (SWRCB):**
  - **Division of Financial Assistance (DFA)** - Audrey.
  - **Division of Drinking Water (DDW)** - Ryan Icenhower.

**3. Public Comments - None.**

**4. Review Minutes of 07/18/2024 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on July 25, 2024.

**5. FP/LOW Consolidation Planning Project.**

**a. Well Sites.**

**i. Acquisition of Well Site Properties.**

The appraisal has been ordered for the additional booster and tank site. Dee Jaspar has been in contact with Kern County Planning regarding Certificates of Compliance for both the Well #9 site, and the booster and tank site. Acquisition of the Well #8 site is currently estimated to be finalized in November or December.

**ii. Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

Ruben Mora had informed the Board that funding for Well #8 would be included in the fourth phase of the Expedited Drinking Water Grant. The Board is unsure whether the District will have possession of the property in time to be considered for that funding. Title reports will be needed in order to process the Certificate of Compliance for the properties. Dee estimates it will cost between \$500.00 - \$1,000.00 per report.

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The County will determine if the District will do a Lot Line Adjustment or a Parcel Map adjustment when the District takes possession of the Well #9 property.

**iii. Sphere of Influence Mapping (Submitted).**

There was no update on this item.

**iv. LAFCo and MSR Work.**

The Board voted to approve the final draft of the MSR. Anything that needs to be amended will be included in an errata sheet from Dee Jaspar.

**v. Planning Timeline.**

The FPPUD Board will be reviewing the project timeline in detail at the next regular meeting.

**b. Planning Project - SHE Technical Assistance Funding Status.**

**i. Stand-By Fee Assessment.**

There was no update on this item.

**c. Project Budget**

**i. Review of Planning Budget.**

The FPPUD Project Ad Hoc Committee had a meeting with Ruben Mora last week and addressed the previous project budget adjustment and request for an increase.

**ii. Budget Adjustment.**

The newest budget adjustment request sent to Ruben was approved. This adjustment reduced the line item for planning and design to \$77,894.00. Dee Jaspar is aware and will keep his work within that remaining budget. It is the goal to have both the budget and the timeline included in the next funding agreement amendment.

**d. Claims.**

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**i. Review Invoices for Claim #45.**

With the newest budget adjustment, the past invoices from DJA that were being held can now be submitted.

There were current and past invoices from DJA, and charges for Director fees and staff recovery. The total claim came out to \$62,184.55.

**e. Lake of the Woods Grants and Projects.**

The following updates were provided by Pam Jarecki with LOW.

**3.5-million-dollar grant - Line Replacement & Permanent Generators:**

This project will now be for \$5,001,000 with the generator project.

The fully executed amendment agreement is here. They are waiting for Ruben to come back from vacation to have a kick off meeting.

Clean up and paving is still needed to wrap up the project. They are waiting for the final bud for the additional County required paving that is needed.

**5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:**

The 80% are done and they are waiting for the 90% draft designs.

They are still working with Forestry on what they need but it is moving forward; lots of communication has been happening.

**Well #4:**

This well is still offline. The latest readings from July 2 are non detect. They will be reaching out to Jesse at the state to see about bringing it back online again.

**Blending Station:**

Samples for the month of July were 3.7 to 4.5. 3.8 is the latest result from July 23rd.

**6. Frazier Park Pipeline Replacement Project.**

**a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.**

**i. Potholing and Mapping - Completed.**

**ii. Engineering and Design.**

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Ryan Icenhower has written the approval letter for the 95% plans. It is being reviewed by Jesse Dhaliwal now.

**iii. Project Application.**

The application is under review by the State. Ruben Mora was not present at this meeting for an update.

**iv. Review Invoices.**

There were no new invoices submitted.

**7. Frazier Park Public Utility District Meter Replacement Project and Emergency Replacement Well and Water Supply Project.**

**a. Status of Projects (Wells and Meters).**

The District is still waiting on the State's approval for the change order which will be included in the project amendment. No new claims can be submitted until that amendment is executed.

The meter project is complete except for the extra meters that were ordered. GM Allison expects them to arrive in the next 30 days. Seven defective meters were returned and should be swapped out in the next 30 to 60 days.

**b. Project Budget (Well Funding).**

This topic was covered in the previous discussion.

**c. Claims.**

**i. Review Invoices for Claim #30.**

Oscar Cisneros provided a draft of Claim #30. There was one invoice from DJA, and Progress Payment #6 from Brough Construction. The total claim came out to \$117,515.95.

**d. SHE Revolving Loan Requests.**

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Once the District receives payments for the previously submitted claims, the bridge loans can be paid off. A new loan can then be taken to cover the newest progress payments due to Brough Construction.

**8. Adjournment.**

The meeting was adjourned at 10:51am.

The next update meeting will take place on September 19, 2024.

**At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).**



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Tiffany Matte, Clerk of the Board



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Attest: Brahma Neyman, Secretary

Seal