

Draft to be Approved
FRAZIER PARK PUBLIC UTILITY DISTRICT
4020 Park Drive, P.O. Box 1525, Frazier Park, CA. 93225
STATE UPDATE STANDING COMMITTEE
MEETING MINUTES FOR THURSDAY, MAY 16, 2024
10:00 AM

1. **Call to Order: 10:02am.**

2. **Roll Call of Directors and Attendees.**

- **Frazier Park Public Utility District (FPPUD)** - Jonnie Allison, Tiffany Matte, Brahma Neyman, and Lisa Schoenberg.
- **Lake of the Woods MWC (LOW)** - Pam Jarecki and Joan Kotnik.
- **Self-Help Enterprises (SHE)** - Carlos Bravo and Oscar Cisneros.
- **Dee Jaspar & Associates (DJA)** - Dee Jaspar and Curtis Skaggs.
- **State Water Resources Control Board (SWRCB):**
 - **Division of Financial Assistance (DFA)** - Ruben Mora and Eric Pae.
 - **Division of Drinking Water (DDW)** - Jesse Dahliwal and Ryan Icenhower.

3. **Public Comments** - None.

4. **Review Minutes of 04/18/2024 State Update Standing Committee Meeting.**

The minutes from the last meeting were provided to the attendees in the information packet for review. These minutes were approved on April 25, 2024.

5. **FP/LOW Consolidation Planning Project.**

a. **Well Sites.**

i. **Acquisition of Well Site Properties.**

The attorneys for both the District and the Well #8 property met and had a discussion. Young Wooldridge will be filing for immediate possession of the property within the next few days.

ii. **Early Drilling of Well 8 and 9 (Technical Memo and Funding).**

Acquiring funding for Well #8 may not move forward until the District has possession of the property. Ruben Mora is working with his management to see what the status is on this funding.

On Monday, Tom Dodson and Associates will begin touring the areas they will be conducting the biological surveys for. Emily Wainright may meet them at the Well #9 and Bear Court sites to point out anything that is important to her and Jeff French.

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iii. Sphere of Influence Mapping (Submitted).

There was no update on this item.

iv. LAFCo and MSR Work.

Bravish from Stanley Hoffman Associates has made all of the changes to the MSR that both Frazier Park and LOW have requested. He is reviewing the document now and will issue the final draft soon.

v. Planning Timeline.

The project extension was approved. At some point the District will revisit the timeline to see if any additional changes are needed, but first the budget adjustment request either needs to be approved or denied.

b. Planning Project - SHE Technical Assistance Funding Status.

i. Stand-By Fee Assessment.

The contract from SHE was sent to the consultant but they had some changes they needed. SHE addressed the changes and submitted it back to the consultant. Once they review and sign it work can begin.

c. Project Budget

i. Review of Planning Budget.

The FPPUD and Carlos Bravo reviewed the budget and shortages with Ruben Mora. Ruben will follow up with his management to see if there would be additional funding available or if he should just approve a line item adjustment.

ii. Budget Adjustment.

There was no update on this item.

d. Claims.

i. Review Invoices for Claim #42.

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There was one invoice from DJA, a resubmitted invoice from Young Wooldridge, and charges for Director fees and staff recovery. Two new invoices from Dee Jasper that were submitted will need to wait for either additional project funding or the budget adjustment. The total claim came to \$2,414.36.

e. Lake of the Woods Grants and Projects.

3.5-million-dollar grant - Line Replacement & Permanent Generators:

LOW is on a system wide boil notice while they are tying in all of the new pipeline. That work is expected to be finished by the end of May.

The generator project:

They will not hear anything until the later part of 2024.

5-million-dollar grant - South Tank & Line Replacement & SCADA Grant Phase 3 update:

P&P is still preparing plans for this project.

LOW is still working on the forestry permit.

Well #4:

Well #4 is still offline, they are collecting data on the high iron and manganese.

Blending station:

Nitrates are between 5.6 and 6.7 for the month of April.

Wells are up 4.5ft to 26.5ft from last month. Wells 4 and 6 are the highest level wells, while wells 1, 2, and 7 are rising slower. Wells are up 32.5ft to 38.5ft overall from last year.

6. Frazier Park Pipeline Replacement Project.

a. Preliminary Engineering Work Paid Through SHE TA Workplan Funds.

i. Potholing and Mapping.

The potholing and mapping is complete.

ii. Engineering and Design.

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The preliminary design has been completed to 95%. These plans have been sent to the State for review and approval. Once formal approval is given they can be added to the project application.

iii. Project Application.

Carlos is finalizing the environmental packet but still needs the project number from the State Clearinghouse. He is working on the TMF package and hopes to have the application completed by the end of the month.

iv. Review Invoices.

There was one new invoice from DJA for this project. Invoice #24-00441 in the amount of \$868.00.

7. Frazier Park Public Utility District Meter Replacement Project and emergency Replacement Well and Water Supply Project.

a. Status of Projects (Wells and Meters).

The District had submitted the formal request to abandon Well #7 with the State. Curtis sent that information to Ruben last month so he will review it and follow up with his management.

The contractor has completed the gateway and antennae installation at both sites. The District is now able to pick up meter readings for the first six routes that have been installed. Brough is currently finishing up route 7, and has installed between 800 and 900 meters to date. They anticipate being finished with all of the meters by the end of June.

b. Project Budget (Well Funding).

This topic was discussed under 7a.

c. Claims.

i. Review Invoices for Claim #27.

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Oscar Cisneros provided a draft of Claim #27. There was one invoice from DJA, and Progress Payment #3 for Brough Construction. The total claim came out to \$323,516.70.

The final disbursement date on the claim form for this project will need to be updated. Reuben will check the status of Claim #25, which contained the invoice for Progress Payment #2.

d. SHE Revolving Loan Requests.

If Claim #25 has been approved by the State, then the District will approve a bridge loan for Progress Payment #3 at the next meeting.

8. Adjournment.

The meeting was adjourned at 11:03am.

The next update meeting will take place on June 20, 2024.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).

Tiffany Matte, Clerk of the Board

Attest: Brahma Neyman, Secretary

Seal